WEST HAVEN BOARD OF EDUCATION
MINUTES
October 20, 2008
Regular Board Meeting

The Regularly Scheduled Meeting of the Board of Education was held at the Blake Building, 25 Ogden Street, West Haven on October 20, 2008. The meeting was called to order by Mark Palmieri, Chairman of the Board of Education at 7:15 p.m. The meeting opened with a pledge to the flag.

BOARD MEMBERS
IN ATTENDANCE:
Mark Palmieri, Chairman
Gerald A. Calabritto
Eric Murillo
Robert Saley
M. Toni Paine
Howard Horvath Jr.
T. Sean Maher

BOARD MEMBERS ABSENT:
Patrick Egolum
Andrew DePalma

ADMINISTRATORS PRESENT:
Neil Cavallaro, Superintendent of Schools
Dave Cappetta, Director of Finance

CITY OFFICIALS PRESENT:

STUDENT REPRESENTATIVES
PRESENT:

B. Public Portion

Chairman Palmieri welcomed everyone and stated we would begin the Public Portion and asked if anyone would like to address the board.

Michael Galbicsek, 14 Ridge Hollow Rd. thanked the board members for their support in naming the Pagels Field the John A. Vinci & Michael J. Galbicsek Field on behalf of the Youth Soccer League members and players and especially from the Vinci and Galbicsek family members. He thanked the board members who came to the Field dedication. He thanked the Chairman Palmieri, board members, Superintendent Cavallaro, Mayor Picard and Beth Sabo for going the extra mile. He said the board members give freely of their time for the students of West Haven and are never appreciated as much as you should be. As his way of saying thank you he distributed a plaque of the John A. Vinci & Michael J. Galbicsek Field to each board member. He stated that the lives of many children in West Haven have been changed because of the board’s dedication.

The board gave thanks.
John McKee, Ocean Avenue came before the board with two members of the DECA Club. He would like to publicly thank Rob Saley and Ken Carney for coming to the first DECA Meeting at Painter Park and talk about their type of business.

Mark Palmieri and Kelsey Paclinco members from DECA spoke about DECA and the trip to Phoenix from November 20th to 23rd. John said that there will be about 6,000 kids who attend and they were supposed to go to Nashville but they received approval to go to the Western Region Conference in Phoenix, Arizona.

Mark Palmieri, President of DECA gave a brief agenda of what would be happening. He stated they would be leaving Thursday, November 20th for the Western Region Leadership Conference in Phoenix and upon arrival would register and opening ceremony would take place at Chase Field the home of the Arizona Diamond Backs. The next day we will attend a Career Fair with many exhibits from 8:30 to 3:30 and in the evening we will attend a hockey game and a dance at the U.S. Air Center. Saturday there will be workshops in the morning and afternoon and then a closing session which all 6,000 students will attend. In the evening we will go to the Phoenix Sons basketball game and a dance at the U.S. Air Center and on Sunday we will fly home.

Kelsey Paclinco talked about the opportunities that exist through DECA and the opportunity to meet new people from all over the country. You also learn what it takes to be very successful in marketing in today’s world. It also improves our public speaking skills and we will be more comfortable in front of an audience. This is a once in a lifetime opportunity.

The board gave thanks.

Jim McMahon, 29 Ward Place, West Haven Jim wanted to thank the board for appointing Income Inc. as the servicing agent for the Board of Education’s Health Care Plan. This board is elected by the citizens of West Haven and he takes great pride in the fact that they have gotten rid of the political code and you come in and truly represent the people of West Haven and especially our students and children and this is really a thankless job. He proceeded to read two letters which were written to the Mayor (October 8, 2008) and to the board (October 20, 2008)

He said he mailed a carbon copy of a letter to the Mayor to the board members on October 8th with additional carbon copies to Robert Barron, City Council Members, Attorney Floyd Dugas, and Neil Cavallaro and Dave Cappetta. Mr. McMahon proceeded to read the letters; the highlights follow:

On March 3, 2008 the Finance Director, Robert Barron, publicly stated that the City is losing money every time the eligibility audit is delayed.

It has been almost three years since you took office and 8 months since Mr. Barron took office and the audit is still not off the ground.
On March 3, 2008 the Board of Education authorized Income Inc to begin this audit by April 3, 2008. On April 28, 2008 the re-enrollment eligibility audit which consisted of 2,250 plus members with the exception of 41 respondents was completed. In July the final 14 holdouts had complied. The Board’s health care plan is 2/3rd's larger than the City Plan. This audit has been completed and yet the City’s audit still has not been done.

Mr. McMahon stated that Mr. Barron spoke before the Board previously and stated he was not an expert in the area of health insurance. He learned a lot about health insurance and benefits and management when he interviewed various companies. He further stated at a public meeting that Income Inc. was inexperienced and ill equipped to handle the various areas (including the eligibility audit) that he was having the Segal group handle. It has been eight months and Mr. Barron and the Segal Group have not completed an audit.

Mr. McMahon stated that Income Inc. has the best interest of the board at heart and by doing this audit they have found many errors. Several dozen people were removed from the census or identified as potential double billing issues. Some of the members removed included people who were deceased, a deceased relative’s child living out of state, ineligible divorced members, and children who were employed with benefits. There were over 200 corrections made. Only a claims audit which Income Inc. has begun will shed light on the monetary loss to the City. A further discussion ensued.

Mr. Barron wants to enforce his authority in the Board of Education by removing Income Inc. The Charter is unclear on this issue as stated in my letter of October 8, 2008. No one wants a law suit. The issue of appointing the servicing agent for the Board of Education is unclear in the City Charter and a lack of clarity is only one of the many reasons a Charter Revision Commission was set up. A further discussion ensued.

The Board gave thanks.

Mrs. Kathy Card 35 Bluff Avenue spoke to the board regarding the Merriment Festival which will be held at Mackrille School. Mackrille runs this festival every year and it takes a year to set up this festival with the major draw being entertainment. We use the stage and we have the dancing school come, the high school band plays, children from the school sing, etc. This is one of the major fund raisers for the school and funds are used for the enrichment program. The festival is one day and lasts 6 hours. Last week the fire marshal came in and shut the stage down because some duct work blocked the fire extinguishers on the stage. The stage is a vital part of this program. We need a resolution as the festival is scheduled for November 22nd. The price I received is about $1,800.00 and I don’t think the Board, School or PTA should pay for this. I am looking for a resolution to this problem and am looking for some direction.

The board gave thanks.
Discussion: Howie Horvath asked if it would be possible to have it at another nearby school. No decorations are in place (Christmas trees are already decorated etc. and it would be difficult to move them).

Jerry Calabritto said perhaps we can get a dispensation if we have a fireman at the school during the entire time. I don’t know if this is an option. Neil said he can certainly talk to the fire marshal.

Toni Paine said the violation is a legal thing and a fire violation.

Mark Palmieri stated this would be addressed.

Tim Wrightington, 21 Susquehanna Avenue spoke on a few issues. Originally when the vocational schools were implemented they were for students who didn’t excel academically and if you wanted to learn a trade you applied to a vocational school. When I was in school you took an aptitude test to get into Platt Tech. This is no longer the way it is done. It is based on your mastery scores and some of your report cards during middle school. Platt Tech accepts children who excel in academics before they accept children that need a vocation. You have a ton of kids in WHHS that would be worthy of a vocation and are trapped because they don’t excel in academics. West Haven is a little behind in the automotive and metal shop with regard to the equipment and training used. The automotive shop is incredibly behind and with the new Assistant Superintendent coming in I think revamping the industrial parts department would be beneficial. The wood shop is wonderful but there are other places where children are not getting the vocational education they should. A further discussion ensued.

He suggested that Toyota, Ford and Chevrolet do donate to Platt Tech if we outsource some of this stuff and use them against each other maybe this wouldn’t cost us anything and we could be sponsored by some of them. This is not a criticism of the high school but this would be a good thing and perhaps should be visited.

He is not in favor of selling the Blake Building but is in favor of moving the Board of Education over to City Hall. The talk of what this building is going to be sold for is ridiculous. This building was built in the 1920’s and he would like to know the history of how this property was acquired. It may have been deeded to the City of West Haven and can’t be sold. Has this been explored? Thirdly Carroll Brown wants a Community Center and this wouldn’t be a bad place for it. If you are going to turn it over to the University and draw no taxes from it you might as well use it as a Community Center. A further discussion ensued.

The board is having experts thrown at them (so called experts) but there are ulterior motives at work here. There are people being lined up to donate to campaigns and vendors are being brought in to donate to campaigns. If someone is working really, really hard and you can’t figure out why he is doing it you need to find out if there is an ulterior motive to why he is doing it. Some of the experts who come before you aren’t
exactly experts so read between the lines and try to understand. Ask questions of people outside of this table. Don’t be afraid to wait and look into it.

With regard to Mackrille School if you have something under warrantee get the guy back and have him fix it we spent a ton of money there and at Pagels. If you have to take him to court take him to court. It does not make any sense that we would have to spend more money over there.

The board gave thanks.

Nancy Rossi, 12 Robin Road stated after the executive session when you invited the public back in there was a motion and a second and I would like to know what the motion was. I’m sure it had something to do with the Agent of Record because that is what the executive session was about. I would like the motion read into the record now for those of us who were not here. Secondly I would like a Variance Report or a General Ledger whichever is easiest for you to produce for the first quarter; July, August and September ending September 30, 2008 just a summary type of thing. I am not trying to tell you how to spend your money I just want to see how it is spent.

She again invited Board Members to the Finance Committee Meeting tomorrow night at 7:00 PM. She also invited everyone to the MFAC Meeting on November 13, 2008 at 10:00 PM the location has yet to be determined and she will keep us informed.

Mrs. Rossi stated she agrees with Tim Wrightington said and feels that a letter should be sent to the contractor requesting the repairs be made a Mackrille immediately and if not then the Board could pay and have the work done and go after them legally. There were no other speakers.

The board gave thanks.

Public Session closed at 8:20 PM

C. REPORTS
C.1. Administration

Harry Conlan and Chris Everone updated the board on advertising at the rink and stadium. Harry sent a memo to all board members about the advertising.

He has gone through the process of finding people who would be used as the artists for the advertising at the Rink. It basically comes down to between $400 and $600 for each ad to be put on the ad board and I bump it up at least 75% so the minimum request I am asking for advertising is $2,000.00. I have broken it up to one year and two years. If they commit to two year they will receive a better deal than for one year. He has spoken to our vendors U.I., Gas Company and they have been very receptive. It is difficult to find the right person to talk with but I am making progress. Unfortunately the budgets for many companies start in July and they don’t have monies left this year. He will be
sending out letters to 106 targeted companies in the northeast and hopes to receive a 3% rate of return. Companies want to know what they will get for their investment. He is ready to go out and discuss this with the company personnel. A further discussion ensued.

The board gave thanks.

Chris Everone sent out about 145 letters in August to West Haven vendors and some larger vendors that are used and received the same response. I can’t afford it right now, it is not a good time, I didn’t budget for this etc. He might have two or three people that are showing interest.

Mark said we worked hard on this to get this through and the school district is always in business and there are plenty of vendors we have been doing business with for a zillion years and if they start telling us they can’t help us maybe we need to look for other vendors. This is doing business. If we have to offer a better deal then we have to that. We are trying to lower the pressure from the tax payer. Even if we only make $100 to $200 per ad we have to get this started and hopefully it will catch on. Both you gentlemen gave great examples of what you will do and we need to get started.

Toni Paine asked who would be doing the art work. Harry stated a company from New Haven. Toni Paine asked if the work is too sophisticated for the print shop and or industrial arts to do because they are very talented and their work is very professional. Mr. Conlan stated it is too complicated but agreed that both the print shop and industrial arts departments do great work.

Eric Murillo asked for copies of the letters and knows that other districts are making a great deal of money from their advertising and feels that our vendors should help us out at the high school etc. The school system has been subsidizing the rink and stadium for many, many years. If you really have difficult time getting money why don’t you come together with the Superintendent and the board to meet. Maybe someone from the high school with a background in marketing could help you out. We have contacts at Yale and UNH. Harry stated he was planning on discussing this with the board and this was in his letter.

Jerry Calabritto said we have Mr. McKee here from the Marketing Department and the DECA Club and this is a project they could take on in procuring some ads.

Eric Murillo said we should all get together and talk about it you definitely have our support. Copies of the letters were left for the board members.

The Board gave thanks.

Ken Carney from the Building Oversight Committee discussed the Sprinkler System and Gym floor at Mackrille School. If anyone on the board needs any information the Building Oversight Committee retains all records and you may always look at them. On
August 19th the annual fire inspection took place at Mackrille and it was discovered that two of the sprinkler heads were covered by ductwork. Superintendent Cavallaro asked the Building Oversight Committee to investigate and it was found that the company who installed the sprinkler heads also installed the ductwork. They contractor is hanging his hat on the one year warrantee. If a defect exists it clearly existed before the one year warrantee expired and just because it wasn’t found until later it should be covered. The contractor proposed a shared responsibility. A further discussion ensued.

Every time we go to court we lose because in the past we implemented contracts that hold everybody harmless except the City.

The Building Oversight Committee has now installed proper contracts that hold the contractor responsible.

When we left the meeting with the contractor it was decided he would reduce his hourly fee and we would supply a lift and do it on a day when school was closed subject to Superintendent Cavallaro’s approval. I received a fax from the contractor and the reduced rate of $65.00 an hour shot up to $80.00 and threw in foreman time for $92.00 and hour and tried to make this into a job. He contacted Superintendent Cavallaro and stated the figure now amounts to about $1,200.00. He stated that as of October 31st financial fines can be applied against the board of education by the fire department if it is not done properly.

The bigger issue is not the sprinkler system it is the gym floor. Two years ago I came here and said the gym floor is starting to cup. It is a quarter of a million dollar job that no one wants to take responsibility for. He predicts that within two years we won’t have a useable gym floor. Pictures were shown of the gym floor. Mr. Carney said we can talk about why this may have happened but nothing means anything unless we hire an expert and have him come in and discovers exactly why this has happened. The Maple Wood Floor Association is the expert that is used. The cost is $2,500 and they fly in from the Midwest and give a full report that you will need to go after the contractors. Mr. Carney would advise the board to bring in the Maple Wood Floor Association and get a ruling.

There are possibilities why this happened.

- There may be a design flaw which is unlikely. There is a vapor barrier under the floor but we have seen no signs of moisture. The vapor barrier was for double protection.
- Eyewitnesses claim that the wood sat outside the job for 2 ½ months and that is probably what happened.

Again, our opinion and your opinion doesn’t mean anything until a professional expert makes that statement. We need to do this quickly.

Rob Saley asked if you need a CO for the sprinkler system and doesn’t the fire department come in and inspect it when the job is almost done because this is three years
now. Mr. Carney said let’s say the fire department missed it - the heads are in a difficult area to see and everything is painted black. This is a safety issue and you can’t say kids aren’t going to have a sprinkler system because the fire department missed it. The law says we need coverage every four feet.

Mark Palmieri said for three straight years the Fire Marshall came in and checked the sprinkler heads? If they do a complete inspection they look for cluttered closets and lights that are out. This should have been picked up at the time of the CO.

Rob Saley said doesn’t the fire department come in and check the punch list before a CO is issued.

Toni Paine said that she understands when the contract states they will be held harmless for defects. Her point is this is a code violation and is a legal thing. She asked if we could look at the contract in this light. He said it is something you might want to talk to an attorney about but the real issue is the gym floor; it is more important.

Jerry asked if you checked to be sure the mechanical drawings were followed properly in the construction and that they are in fact incorrect. Have one of your oversight members physically looked at the original mechanical drawings and compared them to the construction of the contractor of the gym. The first page shows the location of the sprinkler and three pages later shows the ductwork. The sprinkler heads were passed and at some point later the ductwork is done locks the sprinkler heads and nobody notices because the ductwork is not a large safety issue.

Toni Paine stated the ductwork guy didn’t notice it either?

He did and this is clearly part of the frustration that the Oversight Committee feels. The bottom line is you don’t have contracts in place that protects the owner.

Jerry asked if there is anything we can do between now and November 22nd to help this woman from Mackrille? A further discussion ensued with Toni Paine stating this is a code violation. Neil will look into all the possibilities.

Eric Murillo said he can not accept a hold harmless excuse. A further discussion ensued by Mr. Carney and various board members. To remedy this situation would be about $1,200.00.

Howie Horvath asked what the cost for repair of floor would be – approximately $200,000.00. Further discussion ensued.

Sean Maher asked if the stage only was closed at Mackrille not the entire gymnasium. Yes. It was mentioned the city might have a stage they could bring in etc. and a lengthy discussion ensued. The next thing I received a letter from Joe

The board gave thanks.
C.1.b. Student Representatives

C.1.a Status of Schools

Neil Cavallaro said he doesn’t think the board should spend five cents let alone $1,500.00 on this as this is a City project. We can operate the school system efficiently and effectively without spending that money. Sometimes you have to take a stand. Neil stated he found out about the problem from a report given to Mrs. Biagetti that there was a problem there. However Neil was under the impression that once the CO was issued there was no longer a problem – they know about it and take the safeguards and issue the certificate of occupancy.

The next thing Neil knew was that he received a letter from Joe Yacano to Ken Carney saying that the work was all set to take place on Columbus Day which meant comp time for him and overtime for our custodians in addition to the cost to pay this company that did the work wrong and knew they did it wrong but will fix it if they are paid. Neil didn’t agree to this as this company does it for a living and it was not a mistake. Ken Carney, Neil and the Mayor went over to look at it. We should not consider spending a dime until we have explored all options and have heard from these people.

Eric Murillo said we are always putting out money for projects like this every time there is a board meeting and it is ridiculous $8,000.00 here $5,000.00 there this must stop.

Howard Horvath said the problems we are struggling with are the extenuating circumstances that Mrs. Card mentioned during public session. He would like to here the other side of the story. He would like to know what was in their head before they decided to recommend whatever they decided. You need to hear both sides of the story. Neil stated if they are willing to take the position it is only $1,800.00 why wouldn’t we take that position as they were paid very well. Howie wasn’t talking about the company. A further discussion ensued. As for the company as Mr. Wrightington pointed out bad press is certainly a good deterrent – is this the only job they have ever done, is this the only job they ever want to do we will share the bad news with the newspaper. Howie is more concerned about the $200,000.00 and would like to find out how we will rectify.

Jerry Calabritto asked Neil if he takes the same stand on the gym floor as the sprinkler system; we can run the school without that gym. Neil responded that ultimately it is the City project it is not a Board of Education Project. Jerry stated it was a City Building Committee that approved it and then asked if he had communications with the Mayor. Yes, Neil said we walked the site but I didn’t feel we should spend any money but it is up to the board. When I found out I brought it to your attention. Jerry Calabritto concurs with Neil 100%. Neil told Mark Palmieri that F&F has not responded. Ken has been working to resolve this issue for a couple of years but does not know what means he has pursued.

Howie Horvath feels that a firm approach is the right approach with this particular company.
Eric Murillo suggested using the Italian American Club right near Mackrille School for the festival. Mark Palmieri stated we will look for alternate means if necessary but our concern at hand is to rectify the problem before the 22nd and to utilize the gym. If we can’t rectify it by that time we will discuss alternative solutions with Mrs. Card and Mrs. Biagetti.

Neil expects people and parents to be angry and hopes their anger will be channeled to the right source and not anyone in this room. We need to fix this problem and find out who is responsible. Once you put any money into something like this it becomes your problem. Again this is only my recommendation and if the Board says find the $1,200.00 it is your decision.

Neil will continue to pursue this and make sure the festival at Mackrille will take place.

**C.1.c. Board**

Board visits to schools have been targeted beyond November 3rd. He mentioned the Charter Revision Commission Meeting on November 19th that we are invited to attend. Call him with suggestions.

Howie said the whole agent of record thing needs to be addressed and is clearly unclear. Neil wanted to address this tonight too. He feels where Mr. McMahon was incorrect is that the Charter gives the authority to the Finance Director. If the Board of Ed were to pursue it they would have to initiate any action. We would hang our hats on the State Statute which says once the money is appropriated to us we can use it on our own. The City will cling to the Charter and the board will cling to the State Statute. There is no case law. Toni Paine stated that if we would probably lose because the agent of record is not paid by the board but by Anthem. Howie said it doesn’t sound like the City is interested in changing the charter.

Neil said he still has the West Haven stickers that arrived last week if anyone is interested.

Sean said he would like to see the picture of Dr. Andrees on the wall with the previous Superintendents’ pictures. The board members agreed.

Eric Murillo previously mentioned that we should provide access to the Latino community by having a person represent them if they have questions. Neil said we have an aid who speaks Spanish who will monitor the new phone line that is being put in this week. She will be available for a couple of hours a week. This person will make phone calls to parents and channel phone calls to the right person. Eric said a lot of the school manuals are not translated to Spanish and legally we must make this information available to people in Spanish. He is glad this person will be made available and is thankful for the board’s support. Eric also asked about the status of the IPOD Cart that was purchased and would like to have a demonstration. Neil said last he heard it was delivered to Forest and he doesn’t know what they have done or not done as yet. Eric
also asked if we could talk about the breathalyzer within the next few weeks before the events begin at the high school – perhaps a committee could be set up to discuss the proper recourse for this. He also stated he agrees with Mr. Wrightington about the issues in the high school with some of the vocational programs. Just like we use UNH and Yale perhaps we can receive help from some of the local dealers here.

Rob Saley said he attended the DECA meeting a few weeks ago and talked about how to market yourself. It was a very enlightening experience. He read the letter written by Superintendent Cavallaro to F&F and applauds him for taking this initiative. He hopes this is the time for change.

Mark Palmieri stated that he thinks Mr. Cavallaro is leading this board in the right direction and thanks him for that.

Jerry concurs with the two board members above and feels it was pleasing to see someone take a stand.

Neil Cavallaro thanked them for their support.

C.1.d. Committee

D.1. Approval of Minutes:

D.1.a. West Haven Board of Education Special Meeting held at 6:00 p.m. in Executive Session on October 6, 2008 in the Blake Bldg.

D.1.b. West Haven Board of Education Regular Meeting held October 6, 2008 at 7:00 p.m. in the Blake Bldg. (enclosure)

D.2. Resignations: (Certified)

08-208 Chris Guarino, Head Coach, Boy’s Lacrosse Team, WHHS
Effective: October 6, 2008
Reason: Personal

08-209 Linda DeFrancesco, Special Education Teacher – Mackrille
Effective: November 7, 2008
Reason: Personal

D.3. Resignations: (Non-Certified)

D.4. New Hire: (Certified)

08-210 Joseph Trapani, 487 Jones Hill Road, West Haven, CT 06516
Full Time Social Studies Teacher – Stiles Alternate Learning Center
Effective: November 5, 2008
Salary: $36,842.76 (Step 3 – BS)

D.5. New Hire: (Non-Certified)

08-211 Christopher Jordon, 36 Terrace Avenue, West Haven, CT 06516
5 Hour Truck Driver - WHHS
Effective: October 21, 2008
Salary: $12,776.60 AFSME Contract Step 1

08-212 Lap Stacy, 10 Graham Avenue, West Haven, CT 06516
5 Hour Production Worker – Bailey Middle School
Effective: October 21, 2008
Salary: $9,393.90 AFSME Contract Step 1

08-213 Michael Turner, 423 Platt Avenue, West Haven, CT 06516
5 Hour Custodian – Thompson School
Effective: October 21, 2008
Salary: $17,212.00 AFSME Contract Step 1

D.6. New Business:

08-214 Request from Jason Kirck, Social Studies Teacher at WHHS, to have approximately 40 students from the History Club visit Washington DC in March of 2009 (exact date TBA) to study the history of our country.

08-215 Request from John McKee, Business Teacher, WHHS to have eight students from the 11th & 12th grade class attend the DECA Leadership Seminars in Phoenix, Arizona from November 20, 2008 through November 23, 2008.

08-216 Request from Jon Capone, Coordinator Health, Physical Education & Athletics to have the WHHS Boys’ Hockey Team attend a Christmas hockey tournament in Portland, Maine on December 29th and 30th.

08-217 Request from Alan Belchak, Food Service Director to have the Authorized Signatures Change Form for the State of Connecticut Bureau of Health/Nutrition, Family Services and Adult Education signed.

08-218 Request from Dave Russell, Director of Grant Administration to have the completed 2008/2009 District Consolidated
Application for ESEA Federal and State Grants for our school district approved.

Mark Palmieri asked for a motion to approve D.1. through D.6.
Toni Paine made a motion to approve D.1. - D.6.
Jerry Calabritto seconded the motion
Discussion: Neil Cavallaro asked if all the board members were OK with the evaluations and rating sheets for the candidates. Yes was the response.
All in favor

F.   **Informational:**
     Nothing to add

Mark Palmieri asked for a motion to adjourn the meeting
M. Toni Paine made a motion to adjourn the meeting
Jerry Calabritto seconded the motion
Discussion: None
The meeting adjourned at 9:15 PM

Respectfully submitted,

Marylou Amendola
Board Secretary