The Policy Committee of the Board of Education met in the Board’s Meeting Room on the second floor of City Hall, 355 Main Street, West Haven, Connecticut on August 21, 2017. The meeting was called to order by Robert Guthrie, Chairman of the Policy Committee at 4:30 p.m. The meeting opened with a pledge to the flag.

COMMITTEE MEMBERS
IN ATTENDANCE:
Robert Guthrie, Chairman
Karen Pacelli
Rosa Richardson
Rosemary Russo

BOARD MEMBERS
IN ATTENDANCE:
Patrick Leigh
Pat Libero
James Morrisey
Susan Walker

ADMINISTRATORS PRESENT:
Neil Cavallaro, Superintendent of Schools
Dr. Anne Druzolowski, Assistant Superintendent
Matt Cavallaro, Director of Finance
Jolene Barnes
Donna Kosiorowski

Chairman Bob Guthrie welcomed everyone to the meeting and introduced the policy committee members then turned the meeting over to Superintendent Cavallaro. Assuming that this committee passes the policies they will be voted on during the board meeting tonight. Prior to discussing the policies Neil introduced Donna Kosiorowski who discussed our Narcan procedures. Superintendent Cavallaro asked Donna to get a memo out to the administrators on this. The board thanked Donna for attending the meeting.

Policy 5118 Students
Resident/Nonresident Attendance
Resident Students
5118.1 Homeless Students
AR5118.1 Administrative Regulations-Homeless Students

Superintendent Cavallaro said we will be monitoring the registration very closely this year with regard to the Homeless Policy. If students want to stay in the school it is becoming more and
more convenient to say that they are homeless and temporarily living here. We are making a concerted effort to make sure the forms are filled out properly and prior to allowing students into the school we will make sure they are in compliance with our residence policy. Dave Russell has done a really good job of working with the State Department on this. The state errs on the side of the child and once they are in school their goal is to keep the child in some kind of continuity in their life however it gets to be a burden and expense on the district if we have to transport the child. We need to do a really good job this year with the new registrations to make sure they are in compliance. Chairman Guthrie said 5118.1 and the administrative regulations are by design two separate pieces and will align us with Milford and Trumbull while eliminating a lot of cumbersome language. Superintendent Cavallaro said correct Tammy did a really good job of trying to seek out other policies that say the same thing but were not as wordy and this is what we came up with. The resident policy piggybacks off the Homeless one and the forms are aligned. We updated what we are requiring for proof of residency and the forms are in two languages now. This is basically a continuation of the Homeless and our registration process. Chairman Guthrie asked for a motion for approval of the 5118 Policy which would be inclusive of 5118.1 and also the Administrative Regulations. Rosa Richardson made the motion and Karen Pacelli seconded the motion. All board members present were in favor. Motion passes.

Superintendent Cavallaro said Jolene Barnes did a real nice job of summarizing the various changes for each of these. Jolene said the four policies are really three as the last one is a continuation of the third. The revision is to reflect our policies with Public Act 16-67 that went into effect last July 1st. This is a disclosure of information we receive from potential applicants with regard to their past employment and current employment when they work directly with children. We have three new forms added to the background checks we currently do and one of them is of their signing off saying: I was in some kind of abuse situation or sexual misconduct, I was let go because I was under investigation for something, I quit before an investigation and these are things that the state has passed that districts can share with one another regarding whether or not these particular situations took place. These four policies really didn’t change it is just that we added what has to take place for Public Act 16-67; the three new forms. Chairman Guthrie asked for a motion to accept all the policies compliant with Public Act 16-67 and approve the policies as listed:

Policy 4111/44211 Personnel-Certified/Non-Certified Recruitment and Selection
4121(a) Personnel-Certified/Substitute Teachers
4112.51(a) Personnel-Certified/Non-Certified Employment/Reference Checks
4112.5(b)/
4212.5 Personnel-Certified/Non-Certified Security Check/Fingerprinting

Rosa Richardson made the motion Karen Pacelli seconded the motion
All board members were in agreement
Motion Passes
The board thanked Jolene for attending the meeting.
Chairman Guthrie asked for a motion to adjourn
Rosa Richardson made the motion and Karen Pacelli seconded the motion
All board members were in favor
The meeting adjourned at 4:50

Respectfully submitted,

Marylou Amendola
Board Secretary